

REGPACK ADMIN TYPES

HOW IT WORKS AND HOW TO CALCULATE YOUR MONTHLY FEE



Admin Types:

There are 3 possible admin types. Below you can see the cost and access level associated with each type.



Cut Your Costs:

"Do all admins need to be Super Admins?"

No!

The Assistant and View Only admin types are a great way to lower your monthly cost.



Flexibility:

At anytime, you can add, remove, upgrade or downgrade your admins. We bill monthly, so you only pay for what you need.



Optional Annual Plan:

Save 10% on your admin fees by paying a year in advance. As an **extra bonus** you get: Unlimited Assistant Admins at No Cost!

Super Admin

\$49/Month*

Full Access and Editing Ability

Super Admins have full access to data and the ability to edit the registration platform itself. Monthly billing rates listed below apply to Super Admins Only.

*The cost for Super Admins depends on the number of active applicants in your account.

Assistant Admin

\$1/Hour

User Management Tools

Assistant Admins have access to user management tools, including profile editing, reporting, emailing, etc. They are billed at \$1 per hour. **

**Clients who are on an annual plan or have more than 3 Super Admins get unlimited Assistant Admins at no charge.

View Only Admin

Free

View-Only

View Only Admins can access and view data, but cannot make any edits.

NUMBER OF ACTIVE APPLICANTS*	MONTHLY PER ADMIN COST	MONTHLY COST ON ANNUAL PLAN **
Up to 200 Applicants	\$49	\$44
Up to 2,000 Applicants	\$99	\$89
Up to 5,000 Applicants	\$149	\$134
Up to 15,000 Applicants	\$249	\$224
15,000+ Applicants	\$499	\$449

To get a rough estimate of your monthly cost:

1. Choose which applicant tier you expect to be in.



2. Multiply the monthly cost only by the number of Super Admins you need.*



*This will normally not be more than 1 or 2 since most admins only need to view and edit user information and not create system elements.

*We give you the ability to assign active and inactive statuses to your applicants.

**Annual plans are paid yearly, not monthly.